



2017

# Enrollment Pack



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Located at Elevate Studios - 7 Sheffield Place - Onekawa



## ABOUT BAY CITY CHEERLEADERS

### Who Can Be A Bay City Cheerleader?

Anyone! Bay City Cheerleaders staff are top notch and have the ability to teach you the technique and stunting skills necessary for you to be competitive at any level. Don't underestimate yourself, or our ability to train you. Everyone that has started in Competitive Cheer was a beginner at some point or another.

### Mission

Our Goal at Bay City Cheerleaders is to make every Athlete feel important with their role on the team, therefore, every athlete that trains or competes for Bay City Cheerleaders is given a role in Stunts and Pyramids. You may be a base, a back spot, a flyer, an extra catcher, or an extra spotter, but to Bay City Cheerleaders, everyone of these jobs are important. Each of these roles makes every individual athlete, in a team setting, essential.

Bay City Cheerleaders is dedicated to the growth and development of all our cheerleaders. We will accomplish this by encouraging positive attitudes, healthy lifestyles, work ethic, discipline and perseverance. We believe that in developing these traits, our young members will not only be successful in cheerleading, but successful in LIFE!

### Staff

Here at Bay City Cheerleaders all of our coaches are trained to follow the USASF rules and regulations and are taught how to safely coach the skills required for each level. All coaches are Safety Certified through AACCA and hold current First Aid Certificates and current USASF credentials.

Our Coaches and Administrative staff have a real passion for cheerleading and love to see the athletes of our program grow from strength to strength. We have created a safe respectful environment here at BCC, where the cheerleaders can thrive.

While professional, our staff is very approachable, open minded and will listen to any concerns you may have.

**We are here for you!**

## CONTACTS

Name	Position	Email	Phone
Christine Crowe	Director/Head Coach	info@baycitycheerleaders.co.nz	021552163
Taylor Pettinari	Senior lvl 3/4 Coach	comets@baycitycheerleaders.co.nz	0272552160
Jamie Kerley	Junior lvl 2 Coach	superstarz@baycitycheerleaders.co.nz	0221068284
Mogan Spencer	Mini Lvl 1 Coach	sparklers@baycitycheerleaders.co.nz	0278457699



## PRACTICE SCHEDULE

If you are on a competition team you are required to take an additional tumble and jumps class or BHS class per week. Conditioning is optional for this class, but highly recommended.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1:00-2:00						Next Level Tumbles Class Level 1 - 11.30-12.30pm
2:00-3:00	Tiny A Age 3 to 4		Tiny B Age 3 to 4			Next Level Tumbles Level 2 - 12.30-1.30pm
3:00-4:00	Mini A		Mini B Age 5 to 8	School Teams	Diamonds (development team) (4.00 - 5.30m) Age 14 & under	Next Level Tumbles Level 3 - 1.30-2.30
4:00-5:30	Sparklers  Age 5 - 9		Sparklers  Age 5 - 9		Stunt Team Adults 12 & over	
5:30-6:30	Tumbles Sparklers	Super Starz & Tumbles (5.30-8.30) Age 14& Under	Tumbles & Jumps Comets	Super Starz (5.30-7.30pm) Age 14& under		
6:30-8:30	Comets  Age 18 & under		Comets  Age 18 & under	School Teams		

\*Schedule subject to change at anytime

## CLASS DESCRIPTION

**Tumble & Jumps:** A variety of Tumble and jump skills will be taught concentrating on the level of the team and aiming to perfect and synchronize the skills to a high standard.

**BHS (Back Hand Spring):** Specified class for learning and perfecting a BHS and Round off BHS



## CLASS FEES

Competitive cheerleading, while not as costly as some youth activities, can still be an expensive sport. Please carefully consider the financial commitment involved.

1 hour per week	= \$11/week	4.5 hours per week	= \$26/week
1.5 hours per week	= \$13.50/week	5 hours per week	= \$31/week
2 hours per week	= \$16/week	BCC Members Tumbles Class	= \$5/class
2.5 hours per week	= \$18.50/week	Non Members Tumbles Class	= \$11/class
3 hours per week	= \$21/week	BCC Members Open Gym	= <b>FREE</b>
3.5 hours per week	= \$23.50/week	Non Members Open Gym	= \$10/session

### Payments

All payments are to be paid by direct debit or credit card by registering online through our website. This payment covers the cost of training and facility only – includes GST

### Family Discount

10% off each additional child's fees when they are enrolled in a Bay City Cheerleaders Team (excludes school teams).

### Late Fees

If payment has not been received by the 1<sup>st</sup> class of each term, participation is not allowed until payment has been made and a \$25 late penalty will be added to your term fees. Any and all unpaid accounts, past 7 days Overdue or dishonored payments will be charged to your credit card held on file.

**Refunds** If you resign or are removed from our program you will not receive a refund of any sort. This includes Any prepaid accounts. You must also give 90 days written notice of resignation from the program.

### Payment Options

We accept Direct Debit, and online account payments for term fees.

Weekly, Fortnightly, or per term payment options are available, however an additional service fee will be charged for direct debits and online payments.

**Service Fees** – There will be a .90cent per transaction charged to your account for all weekly, bi-weekly and Monthly direct debit payments. Credit Card Visa/Mastercard 2.75% (min \$0.90) Amex/Diners 4.22% (min \$0.90) Dishonour Fee: \$11.50. Any account queries can be made to [accounts@baycitycheerleaders.co.nz](mailto:accounts@baycitycheerleaders.co.nz)

## Class Attire

We have a practice uniform that is included in your registration fee of \$99.00

Our start up pack includes:

tote bag, hair bow, shorts and tank top/crop top for seniors and car sticker.

All Cheerleaders are required to wear cheerleading shoes that maybe purchased through our office or online store. Please no lose fitting clothing, zippers, or hoods (this is for safety considerations).

All hair must be tied back off the face, where possible.





## AUNUAL BUDGET

Competitive cheerleading, while not as costly as some youth activities, can still be an expensive sport. Please carefully consider the financial commitment involved.

### CHEER TEAM

Tuition Fees: \$12/week - \$26/week (depending on team)

Team Tracksuits, (International Teams only - \$60 bond \$45 hire fee/annum)

Workshops \$40 - \$220 annually

Competition uniform: Rental program - includes skirt and long top or crop top depending on the team - \$60 bond -\$45 hire fee for White uniforms - \$80 bond - \$60 hire fee for black sparkle uniforms

Competition Fees: \$45 - \$175 - Sparklers/1 comp/yr - Super Starz/2 comps/yr - Comets 3 comps/yr.

Traveling: all competitions are held out of area and you will be required to organize and pay for your own travel expenses.

All BCC members must pay an annual fee of \$45 to our parent committee

## IMPORTANT DATES

### SCHOOL TERMS

Term: One Jan 30<sup>th</sup> – April 13<sup>th</sup> Term Two: May 1<sup>st</sup> - July 7<sup>th</sup>

Term Three: July 24<sup>th</sup> - September 29<sup>th</sup>

Term Four: October 16<sup>th</sup> - December 20<sup>th</sup>

December 17<sup>th</sup> - Prize Giving

### HOLIDAYS

Teams break on standard school holidays.

However, the coaching staff reserves the right to call additional practices at any time if they feel it is needed. We do not train on Public Holidays unless we have a workshop or specialty clinics .

Waitangi Day Feb 6-8<sup>th</sup> Good Friday March 14<sup>th</sup>

Easter Monday March 17<sup>th</sup> also observe Tues March 18<sup>th</sup>

Anzac Day Monday 25<sup>th</sup> April

Queens Birthday Monday 5<sup>th</sup> June

Hawke's Bay Anniversary Day Friday 20<sup>th</sup> October

Labour Day Monday 23<sup>rd</sup> October

## TENTATIVE PERFORMANCE & COMPETITION DATES

Bay City Cheerleaders will attend several events during the year.

Competition dates are tentative and will be confirmed closer to the event. Other special events will occur during the year, and these dates will be announced as they come up. Each athlete will be required to purchase a practice uniform. We hire competition uniforms to be worn at all of these performance events. If a Uniform is required for a performance you will be notified closer to the date.

### COMPETITIONS

Olympia – August 19<sup>th</sup>-20<sup>th</sup> - Auckland – *Comets & Super Starz*

Spring Carnival – 17<sup>th</sup> Sept – Auckland - *Comets ONLY*

Internationals – Nov 4<sup>th</sup>-5<sup>th</sup> – Auckland **ALL TEAMS**

Community Events – Children's Variety Charity Show

Mega 10 Canteen For Kids Fun Run

Blossom Parade

Napier Xmas Parade



## RULES AND REGULATIONS

I hereby understand that each time "Bay City Cheerleaders" or "BCC" is mentioned throughout this contract it is meant to be all inclusive of Bay City Cheerleaders, Bay City Cheer, its officers, shareholders, agents and employees.

### General

1. Only registered athletes are allowed on the practice mat.
2. All parents/care givers must wait with the athletes before class until a coach arrives. All parents must come into the gym to collect their child and notify the coach. No athletes will be released until a parent/care giver is seen.
3. Siblings, family members, friends, etc are not allowed on the practice mat.
4. All spectators must remain in the designated area and keep the noise level down at all times.
5. Any person that disrupts a practice will be asked to leave the gym immediately.
6. No food drinks, or gum are permitted on the practice mat.
7. All rubbish must be disposed in the appropriate rubbish bins
8. Cell phones must be put on silent mode or left outside the practice area.
9. Bay City Cheerleaders is not responsible for any personal items lost or stolen.
10. The Bay City Cheerleaders Facebook page and emails must be checked daily for any and all updates. There is no excuse for being uninformed or irresponsible when the information has been provided.
11. All completed forms or information needed by Bay City Cheerleaders must be returned by applicable due date.
12. Only the Director of Bay City Cheerleaders can approve any privately monogrammed clothing bearing the Bay City Cheer name. Anything created without approval will not be acceptable and cannot be worn or sold separately.
13. All choreography including cheers, dances, stunts, transitions, tumbling, music selections, editing, etc is the intellectual property of BCC and should be highly protected and shall not be shown or discussed with others, this includes non cheerleaders and school friends.
14. Cheerleaders should not practice or teach cheerleading skills to non cheerleaders at school or outside of Bay City Cheerleading; it can be a dangerous sport and should be supervised by a qualified coach. NO VIDEOS of routines/choreography should be uploaded to any online site such as YOUTUBE or FACEBOOK! Until after the routine has been used for competitions.
15. All parents are responsible for signing their child up to the appropriate classes online through our website.

### Teams

Bay City Cheerleaders retains the right to:

1. Place its athletes on the team(s) it feels will best suit them and the program.
2. Move, replace, add, suspend, or even dismiss an athlete for a period of time or indefinitely from a team or the entire program based on criteria including but not limited to:  
A) Attendance B) Conduct C) Skills D) Finances E) Parent conflicts
3. Decide if an athlete may participate on more than one team.
4. Decide the roles and/or positions an athlete will have/play on their team(s). e.g. base, flyer, back spot, tumbler, dancer, alternate, etc
5. Request that an athlete or team take additional classes, workshops or camps to improve their skills.
6. Request that an athlete or team practice longer than their regularly scheduled time or add additional practices, camps, or competitions if deemed necessary.
7. Attendance to all workshops, or clinics is mandatory. If you choose not to attend you will still be charged for the clinic as all athletes will benefit from the clinic material regardless if they attend or not.
8. Understand that if your child is placed on a *competitive team* that there is a 12 month commitment to that team for the remainder of that competitive season (ie: if you start ½ way through the year you will commit to that team for the remainder of that year – if you make a team in Nov you are committed to that team until the following Nov.
9. Competitive season runs from Nov – Nov the following year.
10. Team placements are usually done in Nov/Dec of each year for the following competitive season.



#### Athletes that elect to participate on more than one Bay City team must:

1. Be willing and able to fulfill all the responsibilities required by each team.
2. Be responsible for any additional entry fees they incur beyond their first team.

#### Attendance/Injuries

All athletes must:

1. Arrive at least 15 minutes early to all Bay City Cheerleaders activities.
2. Notify Bay City Cheerleaders immediately when an injury occurs.
3. If absent from a practice, it is the athletes responsibility to notify their coach and learn any material missed.
4. Be prepared for class prior to the class starting; hair up, shoes on, dressed appropriately and use the facilities if needed.

#### Practice Dress Code

All athletes must:

1. Maintain a well-groomed appearance and good personal hygiene at all times.
2. No loose clothing items are to be worn. No zippers or hoods allowed while participating in any Bay City Cheerleader's activity. Preferred clothing to be BCC practice wear or shorts and t.shirt if within the first term.
3. Athletic shoes and socks must be worn at all times while participating in any Bay City Cheerleaders activity. No dance or gymnastics slippers allowed.
4. Hair must be kept out of the face, including fringes (if possible in a high ponytail).
5. Nails must be kept shorter than fingertips when participating in any Bay City Cheerleaders activity.
6. No jewelry (other than approved medical ID tags), is allowed when participating in any Bay City Cheerleaders activity.
7. No tattoos or inappropriately dyed or cut hairstyles should be visible when wearing any Bay City Cheerleaders apparel.

#### Competition/Performance Dress Code

**By each team's scheduled meeting time and place:**

1. Athletes must be dressed as specified below unless otherwise instructed by their coach.
2. Hair and make-up must be complete as per coach's request.
3. All jewelry (except approved medical ID tags) and colored nail polish must be removed.
4. All non-uniform items such as sunglasses, cell phones, CD players, iPods etc must be put away.
5. Any bracing or tape needed to perform must be supplied by the athlete and put on before going to warm up mat.

After competing:

1. Athletes may only change into their official Bay City Cheer competition t-shirt and warm up uniform.
2. Socks and sneakers must be worn at all times.
3. During awards ceremonies, athletes must be in full competition uniform and may not wear backpacks, warm ups or any other item.
4. All hired competition uniforms must be returned within 7 days upon retiring from our program. They should be Returned cleaned and in good condition to avoid any fees being withheld from your deposit. Any bonds due back To the athlete will be paid after uniform inspection by the 20<sup>th</sup> of that month. All accounts must be in good standing Before any bonds are refunded.



### Sportsmanship/Conduct

All athletes AND parents must always:

1. Set a positive example for others to follow.
2. Be respectful and courteous to everyone.
3. Schedule an appointment to speak with a coach or other staff member to discuss any issues that may arise.
4. Refrain from gossiping or any form of verbal or physical confrontation.
5. Refrain from celebrating the misfortune or defeat of another person, team or program.
6. Show respect and support for other cheerleaders, teams and programs associated and unassociated with Bay City Cheerleaders.

### Health

All athletes must:

1. Provide Bay City Cheerleaders with current emergency contact information.
2. Inform Bay City Cheerleaders of ALL medical conditions that may limit or prevent ability to participate in any Bay City Cheerleaders activity.
3. Notify Bay City Cheerleaders of any injuries sustained as a result of an athlete's participation in any sanctioned Bay City Cheerleaders activity.
4. Provide valid information (written documentation if applicable) explaining the reason(s) and the duration for which an athlete may be limited or unable to participate in any Bay City Cheerleaders activities.
5. Provide Bay City Cheerleaders with a list of any medications that an athlete is currently taking.
6. Refrain from the illegal use of drugs, alcohol, tobacco or any other substances.

### Travel/Competitions

All athletes and their families must:

1. Arrive to competition by the designated check-in time and will check-in with the coaches/staff accordingly.
2. Find competition dates, venues and itineraries on the Bay City Cheerleaders website. All this information will be released as soon as we have that information available.

### Financial Obligations

All athletes and parents understand that:

1. Payments are due at the start of each term, and no later than by the 2nd class.
2. Fees cover trainings only. It does not cover the cost of merchandise, competition fees or travel.
3. Classes do not run on holidays or scheduled gym closed dates, unless otherwise specified.
4. All payment due dates must be met.
5. All athletes accounts must be current and in good standing to participate in classes and events.
6. Bay City Cheerleaders reserves the right to deny an athlete participation in any Bay City Cheerleaders activity for failure to keep up with financial obligations.
7. Any monies received from an athlete/parent will be applied first to any overdue fees.
8. All fees must be paid at ordering of any Bay City Cheerleaders merchandise.
9. If an athlete chooses to leave or if asked to leave Bay City Cheerleaders for any reason, any and all funds are completely non-refundable and must submit their resignation from the team in writing within 90 days of the next billing cycle (following term)
10. Bay City Cheerleaders reserves the right to turn over all delinquent accounts to a collections agency and the parent/athlete will be responsible for all additional costs incurred.
11. Any and all automatic direct debit payments will remain to be collected until **all** accounts are paid in full.
12. You must give 90 days written notice to resign from our program. Any and all fees incurred or scheduled within Those 90 days you must still pay in full and or will be charged to your direct debit or credit card held on file.



